

SHORIZON®

May 22, 2020

Dear Valued US Horizon Customer,

The health, safety and welfare of our customers and our employees are our top priority. Due to the ongoing COVID-19 situation, we have modified our Will Call procedures, effective Tuesday, May 26, 2020 and until further notice.

- All Will Call orders must be placed by phone, email, fax or via our website www.ushorizon.com
- All Will Call orders will need to be purchased on an open account or by credit card. ***** We will not take any cash payments or checks - NO EXCEPTIONS*****
- Please arrive to pick up your order after you receive notification via an invoice.
- Upon arrival, all Will Call orders will be picked up at the dock in the back of the building. Customers will not be allowed to enter the facility for any reason. ***** Restroom facilities will not be accessible *****

For additional safety protection:

All US Horizon employees are required to wear a mask and gloves all times and maintain a 6' distance whenever possible.

All customers must wear a mask when interacting with US Horizon employees.

Customers will not be required to sign paperwork. US Horizon will ask customers their name and print on the paperwork that the order is complete or document if there are any issues. The packing slip will be on the carton.

We appreciate your support during this time and thank you for your business!
Sales is open from 6:00 a.m. - 5:00 pm. and our Will Call is open from 8:30 a.m - 4:30 p.m.



Bob Plush
General Manager